

## 4-H Sheep Project - 2024 Fair Job Assignments

**Superintendent = Ryan Waltke (269-625-3187)**  
**Assistant Superintendent = Bill Kelley (269-625-2406)**

**Attention:** Please notify the St. Joseph County MSU Extension office immediately at 467-5521 (before the fair) or the 4-H Fair Office at 467-6167 (during the fair) if you find you are unable to carry out one or more of your work assignments.

**“Thank you” in advance for your help!**

Date	Time	Job Assignment	No. Helpers Needed	Volunteers
Sat. 9/7	Time set by Volunteers	Set up for sheep portion of carcass weigh-in/drop off at fairgrounds, which is scheduled for 10-11am. Make arrangements for shipment of carcass lambs to Bontrager's Custom Meat Processing following drop-off on Saturday, Sept. 7	2	1. Ryan Waltke (Supt.) 2. Bill Kelley (Asst. Supt.)
Tues. 9/10	6:00 p.m.	Assist Carcass Contest judge, with collection and processing of carcass lamb data at Bontrager's Custom Meat Processing prior to Carcass Lamb Evaluation Workshop.	1	1. Ryan Waltke (Supt.)
Tues. 9/10	6:30 p.m.	Coordinate Carcass Lamb Evaluation Workshop at Bontrager's Custom Meat Processing on Tues. 9/10 at 6:30 p.m. All Sheep Project Members, leaders and parents are invited and welcome to attend!	1	1. Ryan Waltke (Supt.)
Fri. 9/13	3:30 p.m. – 7:30 p.m.	Check-in & weigh-in of market lambs at fair. Also check in animal for disqualifying physical defects such as a rectal prolapse, abscess, ruptured navel, etc.	4	1. Ryan Waltke (Supt.) 2. Bill Kelley (Asst. Supt.) 3. Ashley Waltke 4. _____
Sat. 9/14	8:00 a.m. – 11:00 a.m.	Check-in & weigh-in of market lambs at fair. Also check in animal for disqualifying physical defects such as a rectal prolapse, abscess, ruptured navel, etc.	4	1. Ryan Waltke (Supt.) 2. Bill Kelley (Asst. Supt.) 3. Ashley Waltke 4. _____
Sun. 9/15	8:00 a.m. – 11:00 a.m.	Skill-a-thon	3	1. Ryan Waltke (Supt.) 2. Gail Miller 3. _____
Sun. 9/15	8:00 a.m. – 11:00 a.m.	Interviews/Evaluations	3	1. Ryan Waltke (Supt.) 2. Bill Kelley (Asst. Supt.) 3. _____

Date	Time	Job Assignment	No. Helpers Needed	Volunteers
Mon. 9/16	2:00 p.m. – 5:00 p.m.	Preparation of market lamb class breaks (To 4-H Fair office by 5:00 p.m.)	2	1. Ryan Waltke (Supt.) 2. Bill Kelley (Asst. Supt.)
Tues. 9/17	12:00 p.m.	Check out Ribbon Box	1	1. Bill Kelley (Asst. Supt.)
Tues. 9/17	After Dairy Beef Show ~3:30 p.m.	Set-up for 4-H Sheep Show	3+	1. Ryan Waltke (Supt.) 2. Bill Kelley (Asst. Supt.) 3. Everyone!
Tues. 9/17	3:30 p.m.	Member/Leader/Parent Pre-Show Information Meeting	2	1. Ryan Waltke (Supt.) 2. Bill Kelley (Asst. Supt.)
Tues. 9/17	4:00 p.m.	4-H Sheep Show Note: Volunteers need to report by 3:30 p.m.	7	1. Ryan Waltke (Supt.) 2. Bill Kelley (Asst. Supt.) 3. Ashley Waltke 4. Penny Waltke 5. Karrie Landis 6. _____ 7. _____
Wed. 9/18	ASAP Wed Morning...	Record names of 4-H Sheep Project trophy award winners on trophy cards.	2	1. Ryan Waltke (Supt.) 2. Jamie Cardella
Wed. 9/18	By 9:30 a.m.	Hand-written draft of market lamb sale order due to 4-H Fair Office for entry in computer.	2	1. Ryan Waltke (Supt.) 2. Bill Kelley (Asst. Supt.)
Wed. 9/18	5:00 p.m.	Set-up for 4-H Large Animal Sale	<b>Everyone!</b>	1. Ryan Waltke (Supt.) 2. Bill Kelley (Asst. Supt.) 3. <b>Everyone!</b>
Thurs. 9/19	~TBD	Line-up for 4-H Large Animal Sale. Market Lambs are second in the rotation in 2024.  Important Reminder: Please be sure to let members know they need to set up their lamb in the sale ring just like they do in the show ring	2	1. Ryan Waltke (Supt.) 2. Bill Kelley (Asst. Supt.)
Thurs. 9/19	During Sale	Recording buyer's names and prices for thank-you notes	2	1. Penny Waltke 2. Ashley Waltke
Sat. 9/21	~1:00 p.m.	Assist in coordination of Judging Contest classes	1	1. Ryan Waltke (Supt.)

<b>Date</b>	<b>Time</b>	<b>Job Assignment</b>	<b>No. Helpers Needed</b>	<b>Volunteers</b>
Sun. 9/22	5:30 a.m.	Load-out of market lambs	2	1. Ryan Waltke (Supt.) 2. Bill Kelley (Asst. Supt.)
Sun. 9/22	7:00 a.m.	Clean-up of barn and break-down of pens	<b>Everyone!</b>	<b>Everyone!</b>